



## RECOMMENDATION LETTER

Muhammadiyah Islamic College (KIM)  
17 & 17 A, Lorong 13 Geylang, Singapore 388660  
Tel : 67446610 Fax: 67446069

### STUDENTS PARTICULARS

Full Name (*as in NRIC*) : \_\_\_\_\_  
NRIC No. / Passport No. : \_\_\_\_\_  
Student Card No. : \_\_\_\_\_  
Programme : \_\_\_\_\_  
Home Address : \_\_\_\_\_  
Contact No. : \_\_\_\_\_  
Email : \_\_\_\_\_  
Registration Date : \_\_\_\_\_ Graduation Date: \_\_\_\_\_  
Purpose of recommendation : \_\_\_\_\_  
Collection By : (A) SELF-COLLECTION (B) EMAIL  
No. Of Copies : \_\_\_\_\_  
Amount : \_\_\_\_\_ Paid/Unpaid

### FOR OFFICIAL USE

Received By : \_\_\_\_\_ Date Of Collection : \_\_\_\_\_  
Processed By : \_\_\_\_\_ Date Of Process : \_\_\_\_\_  
Remarks (if any) : \_\_\_\_\_

### IMPORTANT REMINDERS

1. Students are advised to check if all personal particulars are accurate.
2. A fee of \$5.00 is charged for each application.
3. Please allow 5 working days excluding the application day for processing. Any enquiries, please call Admin.

Student's Signature : \_\_\_\_\_ Date : \_\_\_\_\_